



West Bengal State Electricity Distribution Company Ltd.
(A Govt. of West Bengal Enterprise)
Hydel Headquarters

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Power House Complex,
2nd Mile Sevoke Road,
Siliguri, PIN - 734001.

NOTICE INVITING TENDER

NIT No: WBSEDCL/CEH/Elect/LIFT/AMC/2021-22/19

Date: 02/03/2022

To

Sub: Annual Maintenance Contract (AMC) for six Passenger Lift of IBIJI make, Kolkata installed at the Office of the Chief Engineer (Hydel), Power House Complex, WBSEDCL, 2nd Mile, Sevoke Road, Siliguri.

Dear Sir(s),

Sealed tenders with firm's own seal are invited for the following work under WBSEDCL:-

Sl. No.	Description of Work	Estimated Amount	Earnest Money (Rs.)	Cost of Tender Paper	Contract Period
1.	Annual Maintenance Contract (AMC) for six Passenger Lift of IBIJI make, Kolkata installed at the Office of the Chief Engineer (Hydel), WBSEDCL, 2nd Mile, Sevoke Road, Siliguri.	Rs: 72,000.00 (Rupees Seventy Two Thousand only)	Rs: 1,440.00 (Rupees One Thousand Four hundred Forty only)	Rs. 590. 00 (Non-refundable) inclusive of GST @ 18% (On basic amount of Rs.500/-) Payable either in DD/ Bankers' Cheque / Pay Order in favour of 'W.B.S.E.D.C.L.'drawn on any scheduled bank payable at 'Siliguri'	One Year

The important dates are as follows:

1.	Date and time of receipt of Application with required documents for Issuance of tender	From 03/03/2022 to 14/03/2022 up to 04:00 pm (except Saturdays, Sundays and Holidays).
2.	Date and time of issue of Tender Document	From 03/03/2022 to 14/03/2022 up to 04:00 pm.
3.	Last date & time of submission of the Tender	15 /03/2021 upto 04:00 pm.
4.	Place, date & time for opening of bid in presence of Bidder's representative	O/o the Chief Engineer (Hydel), Power House Complex, Siliguri 16/03/2022 at 12:00 pm

The rate should be quoted both in figure and in words. The quoted rate should remain valid for a period of 3 (three) months from the date of opening of the tender. Necessary tools, tackles and other

accessories required for the work shall have to be arranged by the bidder. Other conditions of the NIT are attached hereto.

Tender documents may be had from the office of the undersigned on any working day from 11:00 a.m. to 4:00 p.m against an application with required documents as mentioned in clause no.7 below.

The tender under sealed cover will be received at the office of the Chief Engineer (Hydel), HHQ, Siliguri as mentioned above. The tenders will be received up to 4:00 pm on 15/03/2022 and will be opened on 16/03/2022 at 12:00 pm in presence of the Bidder's representative. The name of the work, tender notice no. with date and date of opening should be super scribed on the envelope.

The **Earnest money** shall be submitted in the form of **crossed demand draft/bankers cheque in favour of 'West Bengal State Electricity Distribution Company Limited'** on any scheduled bank in India and **payable at Siliguri** failing which the bid shall be considered as non-responsive and hence liable for rejection. The Earnest money thus deposited will be converted as the initial security deposit for the successful bidder.

The WBSEDCL does not bind itself to accept the lowest offer and reserves the right to reject any or all tenders without assigning any reason whatsoever. The WBSEDCL also reserves the right to split the work in parts among the bidders and/or to cancel the order, if placed, at any time giving 14 (fourteen) days' notice.

Terms & Conditions:

1.Scope of Work: Annual Maintenance Contract (AMC) for six Passenger Lift of IBIJI make, Kolkata installed at the Office of the Chief Engineer (Hydel), Power House Complex, WBSEDCL, 2nd Mile, Sevoke Road, Siliguri. **The details of work** to be performed on monthly basis are described below: -

- General oiling / Cleaning of required parts.
 - Checking of oil level of Gear box.
 - Checking of proper functioning of machine / brake etc.
 - Checking of brake liner and Guide shoe liner.
 - Checking of all interlocking switches including Limit switch, Safety switch, Governor switch etc.
 - Checking Door safety interlocks, Door Drive system, Sliding Doors & interlocks.
 - Checking of condition of Ropes including Governor rope.
 - Checking of levelling system / switches.
 - Checking of Call-buttons.
 - Checking of Indicators.
 - Checking of Light / Fan.
 - Any other components requiring attention.
- In case of any breakdown, the same will be attended within 24 (Twenty-Four) hours from the receipt of information. All the necessary steps towards rectification of problem and bringing back the lift in safe and operating condition will be your responsibility. Any components /Parts which will be required but not covered in your scope will have to be provided by you after getting approval from the Controlling officer of the work. Separate order will be placed for the items/works which are not covered in AMC scope against your offer as and when required towards rectification of the problem.
- Repair/replacement of following items in case of defect is under the scope of AMC:-
- i) Interlocking Relays.
 - ii) Locks.
 - iii) switches.
 - iv) Indicators.
 - v) Push Switches.
 - vi) Guide shoe liners.
 - vii) Selector device.
 - viii) Brake liner.
 - ix) Brake coil.
 - x) Control Transformer.

xi) I/C Capacitor.

xii)ARD

- All the lubricants required for general maintenance shall have to be provided by you.
- Checking of Main controller circuit, V3F drive, Electronic sensors and all other parts which are required for smooth operation of Lift are under the scope of work.

• Exclusion of Repairing/replacement of components /work from the AMC work are described below:-

i) Electronic Items i.e V3F Drive, Door Drive (Fermat or unit).

ii)Electronic Door curtain sensor.

iii)Ropes.

iv)Painting.

v)Light/fan/battery.

vi)Renewal of Licence/Insurance.

vii)floor mat/False ceiling.

viii)Motor, Gear box& Drive Shoes.

2. Estimated Amount: Total estimated amount for entire work for one year (12 months) is Rs 72000/- (Rupees Seventy two Thousand) only inclusive of all material mentioned above, labour, transportation but exclusive of GST.

3. Contract period: The Contract period for above said work shall be 1(one) year from the date of issuance of order.

4. Controlling Officer: The Superintending Engineer(E), Hydel Headquarters, WBSEDCL will be the controlling officer of this work.

5. Supervising Officer: The Assistant Engineer (E), Hydel Headquarters, WBSEDCL will be the Supervising officer of this work.

6. Paying Authority: The Manager(F&A), Hydel Headquarters, WBSEDCL will be the Paying Authority of this work.

7. Eligibility Criteria:

(a)The tenderer should possess experience in executing of similar nature of work successfully in any financial year during last five years.

(b)The tenderer must possess and submit the following documents along with the bid:
EPF registration number, PAN and GST registration number, if applicable, in respect of his firm and required to be furnished as and when asked for during the process.

8. Liquidated Damage: In the event of delay, a penalty will be imposed @ ½% per week or part thereof subject to maximum 10% of the ordered value which will be deducted from the bill.

9. Tools & tackles: The agency should arrange all tools & tackles required to execute the job.

10. Payment: Payment will be made quarterly against submission of GST prescribed bills in triplicate to the Controlling Officer. WBSEDCL shall deduct all the necessary taxes as applicable at source in accordance with the provision of statutory obligation.

11. Time Period for attending the call: You shall have to attend all the maintenance call within 24 hrs and complete the job within reasonable time.

12. Statutory Deduction: WBSEDCL shall deduct all the statutory taxes as applicable at source from the bill in accordance with the provision of statutory obligation as applicable.

13. Force Majeure:

(i) Definition of Force Majeure

Force Majeure means any circumstances beyond the control of the parties, including but not limited to:

- (a) War and other hostilities, (whether war be declared or not), invasion, act of foreign enemies, requisition or embargo.
- (b) Rebellion, revolution, insurrection, military or usurped power and civil war.
- (c) ionizing radiation or contamination by radio activity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosives, or other hazardous properties of any explosive nuclear assembly or nuclear components thereof.
- (d) Riot, commotion or disorder.
- (e) Earthquake, Flood, Cyclone and such other natural disaster.

14. Security Money: 10% (Ten Percent) of the bill amount shall be deducted as security money from each progressive bills. Security money shall be refunded after 06 (Six) months from the expiry of the contract.

15. The tenderers may visit the site for getting an idea of detailed job involvement before quoting the rate.

16. The tenderer should put their signature with seal in all the pages of the tender documents.

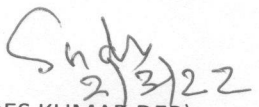
17. The rate should be quoted in the enclosed Price Schedule.

WBSEDCL reserves the right to reject any bid or part thereof or all bids received at its discretion without assigning any reason whatsoever.

18. The rate quoted by the bidder will be valid for two years. However, PO may be issued on yearly basis.

19. In case of emergency earliest attendant should be ensured to rescue the person trapped in the lift.

20. Any bidder before participating in NIT must ensure that vendor code has been obtained as per norms of WBSEDCL.


(SIBES KUMAR DEB)
Chief Engineer (Hydel)
WBSEDCL